I. Call to Order. The Chair, Jim Kendzel, called the meeting to order on Wednesday, October 25, 2023, at 11:04 AM (PT).

II. Roll Call and Self-Introductions. Taylor Duran welcomed the Task Group, took roll, and asked members to state their representation.
III. **Review and approval of the Agenda.** The Chair, Jim Kendzel, asked for approval of the agenda. The motion was made and seconded to approve the agenda. The motion passed.

IV. **Review and approval of Minutes from August 31, 2023.** The Chair, Jim Kendzel, asked for approval of the August 31, 2023, meeting minutes. The motion was made and seconded to approve the minutes. The motion passed.


VI. **Antitrust Policy.** See page 39, Section 10 of the *Consensus Code Development Cycle: Bylaws, Regulations, Procedures and Guidelines*. The Chair, Jim Kendzel, asked all Task Group members to review IAPMO’s Antitrust Policy.

VII. **Scope of the Task Group.** The Chair, Jim Kendzel, reviewed the Task Group scope as follows:

*The scope of the Legionella Task Group is to address concerns pertaining to the control and intervention of Legionella associated with mechanical systems and equipment including:*

- verify correlations between temperature, concentration limits, and Legionella growth potential;
- verify remediation actions and water treatment plans;
- review other factors for Legionella growth potential including, but not limited to, water sources, circulation rates, disinfection residual, and piping materials;
- identify additional methods of chemical and non-chemical treatment methods; and
- correlation with existing industry standards.

VIII. **Goals for the meeting.**

A. Review of the Subcommittee’s action item. (Attachment 3)
   - The Chair of the Subcommittee, Julius Ballanco, provided an overview of the Subcommittee’s recommendations.
   - Following discussions, a motion was made and seconded to approve the Subcommittee’s recommendations. The motion passed.
   - An electronic ballot will be provided to confirm the Task Group’s motion.
   - The deadline to submit votes on the electronic ballot is **November 8th at 5PM (Pacific)**.

B. Review of recommendations by the 2024 UMC Legionella Task Group. (Attachment 2)
   - Based on the Task Group’s motion to accept the Subcommittee’s recommendation, the remaining comments are considered resolved.
     i. Review of Part II. (Comments #17 – 37)
     ii. Review of Section 102.0, Definitions. (Comments #38 – 41)
     iii. Determine an appropriate title for the appendix. (Comment #42).

IX. **Future meetings.** The next Task Group meeting is scheduled for Friday, November 17, 2023 from 8:30AM – 10:30AM (PT). Taylor Duran has distributed a calendar invitation for this meeting.

X. **Other business.** No other business.

XI. **Adjourned.** The meeting was adjourned at 12:44 PM (PT).