

## Information on IAPMO Codes and Standards Development

- 1. Applicable Regulations.** The primary rules governing the processing of the Uniform Plumbing Code and Uniform Mechanical Code are the IAPMO Regulations Governing Committee Projects (RGCP). Other applicable rules include Bylaws, Assembly Consideration Session Rules, Technical Meeting Convention Rules, Guide for the Conduct of Participants in the IAPMO Codes and Standards Development Process, and the Regulations Governing Petitions to the Board of Directors from Decisions of the Standards Council. For copies of these documents, contact the Code Development Department at IAPMO World Headquarters at 4755 E. Philadelphia Street, Ontario, CA 91761-2816 USA, or at 909-472-4100. These documents are also available at the IAPMO website at [www.iapmo.org](http://www.iapmo.org). The following is general information on the IAPMO process. All participants, however, should refer to the actual rules and regulations for a full understanding of this process and for the criteria that govern participation.
- 2. Technical Committee Report (TCR).** The Technical Committee Report is defined as the Report of the Technical Committee and Technical Correlating Committee (if any) consisting of the Report on Proposals (ROP), as modified by the Report on Comments (ROC), and published by the Association (see Section 1-4 of RGCP).
- 3. Step 1: Report on Proposals (ROP).** The ROP is defined as “a report to the Association on the actions taken by Technical Committees and/or Technical Correlating Committees, accompanied by a ballot statement and one or more proposals on text for a new Document or to amend an existing Document”(see Section 1-4 of RGCP).The ROP and the ROC together comprise the Technical Committee Report. Anyone who does not pursue an issue as a proposed amendment of the Association Meeting will be considered as having their objection resolved.
- 4. Step 1a: Assembly Comment.** The Assembly Consideration Session, held during the second year of the code development cycle, will be held during IAPMO’s annual conference Anyone in the Assembly who objects to an action of the Technical Committee, as published in the ROP, may make a motion in accordance with Section 4-4.3.1.2 of the RGCP and, if such motion is sustained by majority vote, both the TC action established by a letter ballot and the Assembly’s action, which shall be considered as a comment in accordance with Section 4-4.3.1, shall be included in the ROC.
- 5. Step 2: Report on Comments (ROC).** The ROC is defined as “a report to the Association on the actions taken by Technical Committees and/or Technical Correlating Committees accompanied by a ballot statement and one or more comments resulting from public review of the Report on Proposals (ROP)” (see Section 1-4 of RGCP).The ROP and the ROC together constitute the Technical Committee Report. Anyone who does not pursue an issue, either in person or by designated representative in accordance with Section 4-5.4(c) of the RGCP, as a proposed amendment of the Association Meeting will be considered as having their objection resolved.
- 6. Step 3: Association Amendments.** The Technical Committee Reports, consisting of the ROP and ROC, will be presented at the Association Technical Meeting Convention for action. This meeting, held during the final year of the code development cycle. Amending motions made to the Technical Committee Reports may be made only at the Association Technical Meeting Convention in accordance with Section 4-5 and other applicable sections of the RGCP. Amending motions may be made in person or by a designated representative in accordance with Section 4-5.4(c) of the RGCP. Objections are deemed to be resolved if not pursued at this level.
- 7. Step 4: Council Appeals.** Anyone can appeal to the Standards Council concerning procedural or substantive matters related to the development, content, or issuance of any Document of the Association or on matters within the purview of the authority of the Council. Such appeals must be in written form and filed with the Secretary of the Standards Council (see Section 1-6 of RGCP). Time constraints for filing an appeal must be in accordance with Section 1-6.2 of the RGCP. Objections are deemed to be resolved if not pursued at this level.
- 8. Document Issuance.** The Standards Council is the issuer of the Uniform Plumbing Code and Uniform Mechanical Code. The Council acts on the issuance of a Document within sixty days from the date of the recommendation from the Association Technical Meeting Convention, unless this period is extended by the Council (see Section 4-7 of RGCP).
- 9. Petitions to the Board of Directors.** The Standards Council has been delegated the responsibility for the administration of the codes and standards development process and the issuance of documents. However, where extraordinary circumstances requiring the intervention of the Board of Directors exist, the Board of Directors may take any action necessary to fulfill its obligations to preserve the integrity of the IAPMO codes and standards development process. The rules for petitioning the Board of Directors can be found in the Regulations Governing Petitions to the Board of Directors from Decisions of the Standards Council and in Section 1-7 of the RGCP.