



# Assembly Consideration Session Rules

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Adopted by the IAPMO Board of Directors on July 9, 2007 and approved by the Standards Council on June 19, 2007.

The Assembly Consideration Session is an important step in developing a complete record to assist the Standards Council in determining the degree of consensus achieved. These Rules, or any part of same, may not be suspended. The transaction of business at the Assembly Consideration Session shall be governed, in order of precedence, first by the Regulations Governing Committee Projects (see especially section 4-4.3.1.1), second by these Rules, and third by Robert's Rules of Order Revised.

1. **Meetings.** The Secretary of the Standards Council shall develop and publish in advance, an agenda for each Assembly Consideration Session. At the discretion of the Secretary, the meeting may take place in a single session or may be divided into more than one session. All items on the agenda scheduled for consideration at a session shall be completed before the adjournment of that session.
2. **Adjournment.** Adjournment of each session shall take place only upon completion of the scheduled agenda.
3. **Recess.** A session may be recessed at any time at the discretion of the Chair. A motion to recess shall be allowed at the discretion of the Chair.
4. **Question of Privilege.** Ruled on by the Chair.
5. **Call for Orders of the Day.** Any change to the published agenda is to be announced by the Chair at the commencement of the session.
6. **Lay on the Table.** Not allowed.
7. **Previous Question.** Requires a two-thirds vote of those present. For informational purposes prior to the vote, the Chair has the authority to ask if there is anyone who wishes to speak, who has not spoken, and who has something new to add. A successful motion of the previous question will close debate on the pending motion and bring it to an immediate vote.
8. **Limit or Extend Debate.** Each speaker is allowed ten minutes to present their arguments.
9. **Postpone.** Allowed.
10. **Commit or Refer.** Not allowed.
11. **Motions.**  
See Regulations Governing Committee Projects at section 4-4.3.1.1 and 4-4.3.1.2.
12. **Postpone Indefinitely.** Not allowed.
13. **Voting on Motions.** Except as otherwise provided in these rules, the vote on motions shall be taken by a show of hands. If the Chair is uncertain of the result of the vote, he or she can



order a counting of the vote. A successful main motion requires a majority vote of those present.

14. **Point of Order.** Allowed.
15. **Appeal.** Decisions of the Chair can be appealed except as otherwise prohibited by these rules. The proper venue for appeal of these rules is by an appeal filed with the Standards Council.
16. **Suspend Rules.** Not allowed.
17. **Division of Question.** Allowable at the discretion of the Chair.
18. **Division of Assembly.** Not allowed.
19. **Parliamentary Inquiry or Point of Information.** Allowed.
20. **Withdraw Motion.** A motion can be withdrawn only by a majority vote of the members assembled.
21. **Take from the Table.** Not allowed.
22. **Visual Aids and Physical Simulations.** Visual aids and physical simulations of any kind are prohibited. Only verbal presentations are allowed.
23. **Distribution of Materials.** All materials distributed within the Association Technical Meeting room shall have prior approval by the secretary of the Standards Council. Only IAPMO staff shall be permitted to distribute such materials.
24. **Reconsider, Rescind, or Amend Something Previously Adopted.** Applicable only within the period of discussion of the specific document and prior to the final vote.